

**MILLSTONE TOWNSHIP
OPEN SPACE & FARMLAND PRESERVATION COUNCIL
Meeting Minutes
Thursday, May 22, 2014**

Ms. Butch called the meeting to order at 7:43 pm.

The Secretary read the Adequate Notice.

Roll Call

Present: (8) Asprocolas, Bailey, Butch, Denardo, Marra, Romano, Schloss, Siedman

Absent: (2) Kuczinski, Morelli

Public Comment Session: Opened and closed at 7:44 pm with no public in attendance.

Approval of Minutes

A Motion to approve the March 27, 2014, minutes was made by Mr. Romano with a Second offered by Ms. Siedman. No discussion.

AYES: (5) Butch, Denardo, Romano, Schloss, Siedman

NAYS: (0)

ABSTAIN: (0)

Correspondence

- Resignation Letter from Chris Kau dated April 24, 2014. Ms. Butch spoke with Mr. Kau prior to his resignation and discussed Mr. Kau's reasons for resigning with the Council.
- Resolution 14-96 appointing Bob Bailey to fulfill the unexpired term of Manny Blanco. Council members welcomed Mr. Bailey to the Council.

Old Business

- **Trails** There is nothing new to report on the following trails:
 - Industrial Park
 - White Birch Trail
 - Doctors Creek TrailMs. Butch received a commitment from Sheriff Golden's office for inmate labor to assist with trail grooming.

New Business

- No new business was discussed.

Events

- **2014 Clambake Fundraiser:**
 - The Clambake will be held on Sunday, June 8th, from 1:00 pm to 5:30 pm at Wagner Farm Park.
 - Sponsorships to date total \$8,150.00.
 - 79 tickets have been sold. Council members need to notify the Secretary as soon as possible regarding tickets so that an accurate headcount can be obtained for the seafood order. The ticket price increases from \$30 to \$35 effective May 26th.
 - The Monmouth County Health Inspector will be at Wagner Farm Park at noon on Sunday, June 8th. All tags from the seafood must be retained for the Health Inspector and must be retained for 90 days after the event.

- The clambake supplies are located at 470 Stage Coach Road and will be moved to Wagner Farm Park on Thursday, June 5th. The inventory list was provided to Council members for review.
- Maria Dellasala, Ms. Siedman, Mr. Denardo and the Secretary will do the Sam's Club shopping on Friday morning, June 6th. Mr. Romano suggested purchasing knives this year.
- The Secretary will obtain price quotes for the seafood order. The current price for lobster is \$6.85 per pound.
- A volunteer sign-up sheet was distributed for Council members to indicate their availability to assist with accepting the seafood delivery and set-up on Saturday as well as working the day of the event.
- Ms. Butch confirmed that Patrick will be able to assist with preparations on Saturday and cooking on Sunday.
- Mr. Romano will contact the clam shucker.
- Mr. Asprocolas will drop the grill off on Saturday evening. He will also provide the produce which includes: one box of lemons, three watermelons, two flats of strawberries and three bushels of corn.
- The refrigerator in the kitchen at Wagner Farm Park has been repaired and is functioning properly. The refrigerator in the side room and the freezer in the Pop Warner room are also working properly.
- Mr. Asprocolas asked the Council if the *Friends of Millstone Township Historic Registered Properties* could set up an information table to display plans for the Baird Homestead as well as sell raffle tickets for their 501(c)(3) organization at the clambake. Council members asked if the *Friends* have the necessary authorization to hold the raffle and Ms. Butch responded that the *Friends* have obtained the necessary raffle license. Council members agreed to allow the *Friends* to have an information table and to sell raffle tickets at the clambake.
- Members of the Ag Council who will be assisting with the clambake include Ms. Butch and Mr. Asprocolas, along with his family. Ms. Halka is expecting and agreed to assist with desserts provided that she is feeling well enough to attend the event. Mr. Asprocolas will contact the FFA to see if any members are available to help at the clambake.
- The Secretary will speak with the Administrator regarding having the cleaning service mop the gym floor on Monday, June 9th.

Committee Reports

- **Finance:** The Open Space Trust activity report for the period January 1, 2014, through April 30, 2014, was distributed for review. Mr. Denardo suggested including a line item for money that the State owes to the Township. Ms. Butch explained that not all of the money that the State owes will go into the Open Space Trust; some of the money is owed to the General Fund. One of the requirements for obtaining State funding is to update the Recreation and Open Space Inventory (ROSI). There is a new form and the Secretary is in the process of completing the form and will email the updated ROSI to Council members for review. The State wants municipalities to include conservation easements on the ROSI. Ms. Butch explained that Millstone has hundreds, possibly thousands of conservation easements. The updated ROSI is due to the State by June 30, 2014, and due to the time constraint, conservation easements will not be included on this version of the form.
- **Public Relations/Publications:** Ms. Butch asked Council members if they would like to put out another newsletter. Articles discussed include the Trapani Farm and an Open Space referendum question on November's ballot.

- ***Legislative Awareness:*** No discussion.
- ***Stewardship:*** No discussion.
- ***Review Planning Board and Board of Adjustment Applications:*** No discussion.

At 8:20 pm a Motion was made by Ms. Schloss with a Second offered by Mr. Denardo and by unanimous vote the Council moved to executive session.

At 8:29 pm the Council returned to regular session.

Having no further business to discuss, a Motion to adjourn was made by Mr. Romano with a Second offered by Mr. Asprocolas and by unanimous vote the meeting adjourned at 8:29pm.

Respectfully submitted,

Lorraine Maher
Council Secretary